

**WELCOME BROCHURE**

# **NPIO SUMMIT 2024**

**12 & 13 September 2024**  
**Paris, France**

**European Space Agency Headquarters,  
8-10 rue Mario Nikis, 75015 Paris**

**WELCOME**

# A WARM WELCOME TO OUR NPIO PARTICIPANTS 2024

**On behalf of The European Space Agency, we would like to welcome you to our newly refurbished Headquarters in Mario Nikis, Paris.**

To assist with your trip, we have gathered information about the city, our ESA Headquarters building, accommodation, and transportation. This information should get you started with planning your trip.

We hope that you will find the upcoming 2024 NPIO meetings interesting and engaging, and that connections with colleagues are fostered and new connections are made. Do not hesitate to contact the organisers' team with any questions.

This welcome booklet will give you all the information you need to assist you with your upcoming visit and arrival at the Mario Nikis site.

**We hope you will enjoy your stay in Paris.**





## ESA HEADQUARTERS

Our new Headquarters is much more than an office building. It symbolises our commitment to and ambitions for the future – our determination to keep driving forward to build the European space sector of tomorrow.

It is also the result of many years of hard work and meticulous planning. We have made every effort to create functional, welcoming spaces that will provide a vibrant and attractive environment to all those who come here.

We are proud to be able to offer this new environment to our staff, Member States and visitors alike. We are convinced that this building will serve as a catalyst for innovation and growth, inspiring and stimulating our Agency for many years to come.



## SAFETY BRIEFING

# VISITORS SECURITY AND SAFETY INFORMATION

### Visitors Pass (Badge)

When entering ESA HQ, all visitors must report to Reception and show a valid identity document (passport, driver's license) to receive a personal access badge. Please wear your visitor personal access badge visibly at all times during your stay at ESA HQ and return the badge to Reception on departure. You may enter and leave the building by badging in and out at the entrance barrier. If you are participating in a meeting, proceed straight to the meeting room.

Otherwise, state the name of the person expecting you, and that person shall be contacted in order to accompany you from reception.

### Within ESA HQ:

- Visitors' movements inside the building are restricted, unless they are accompanied by an ESA staff member.
- Outside meeting rooms, visiting meeting participants are expected to be accompanied by the person in charge of the meeting.

- All visitors must obey the general instructions in force at HQ, and heed warning notices.

Visitors are responsible for personal belongings and equipment entrusted to them. Under no circumstances should such items be left unattended. ESA will not be liable to visitors for loss, theft nor damage to personal belongings. Smoking or vaping on the ESA HQ site is strictly prohibited.

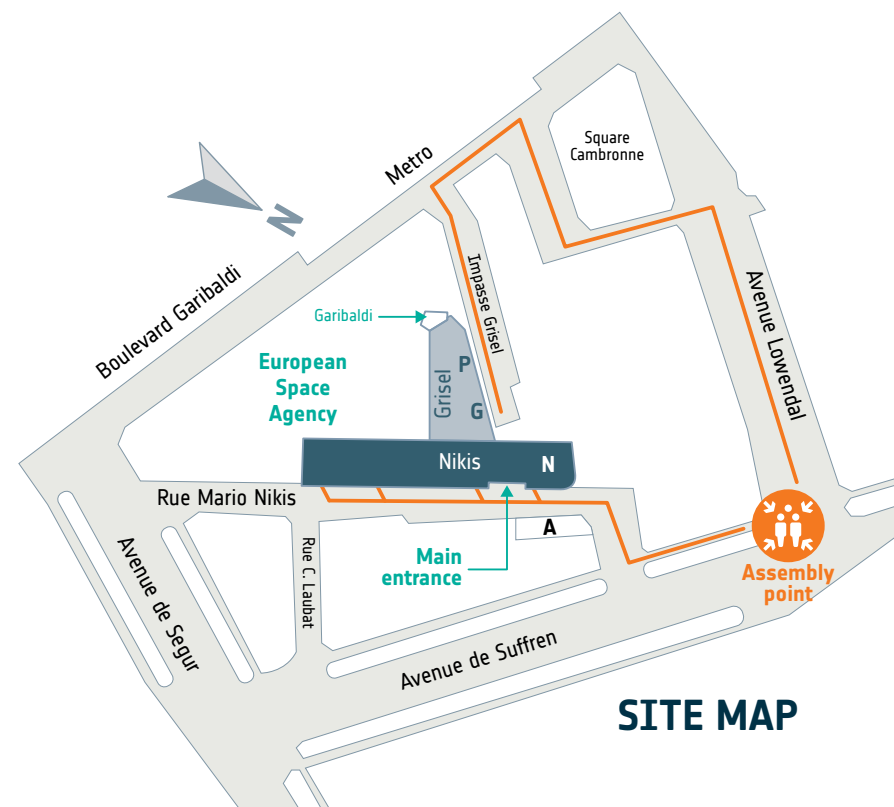
### ESA HQ emergency number

From external (i.e. mobile): **0140330226**

### Evacuation in case of fire and other emergencies

In the event of an emergency evacuation, please follow the signs to the nearest emergency exit and proceed to the external meeting point. Identify yourself and follow instructions/orders given by the evacuation officers (**fluorescent vests, blue caps**) and fire brigade. Please use the stairs.

**DO NOT USE THE LIFTS.**



**SITE MAP**

### ACCESS TO EARMARKED SECURITY ZONES



ESA - no-smoking organisation  
No smoking or vaping inside the building. Smoking outside is allowed at 7,5 m from the building.

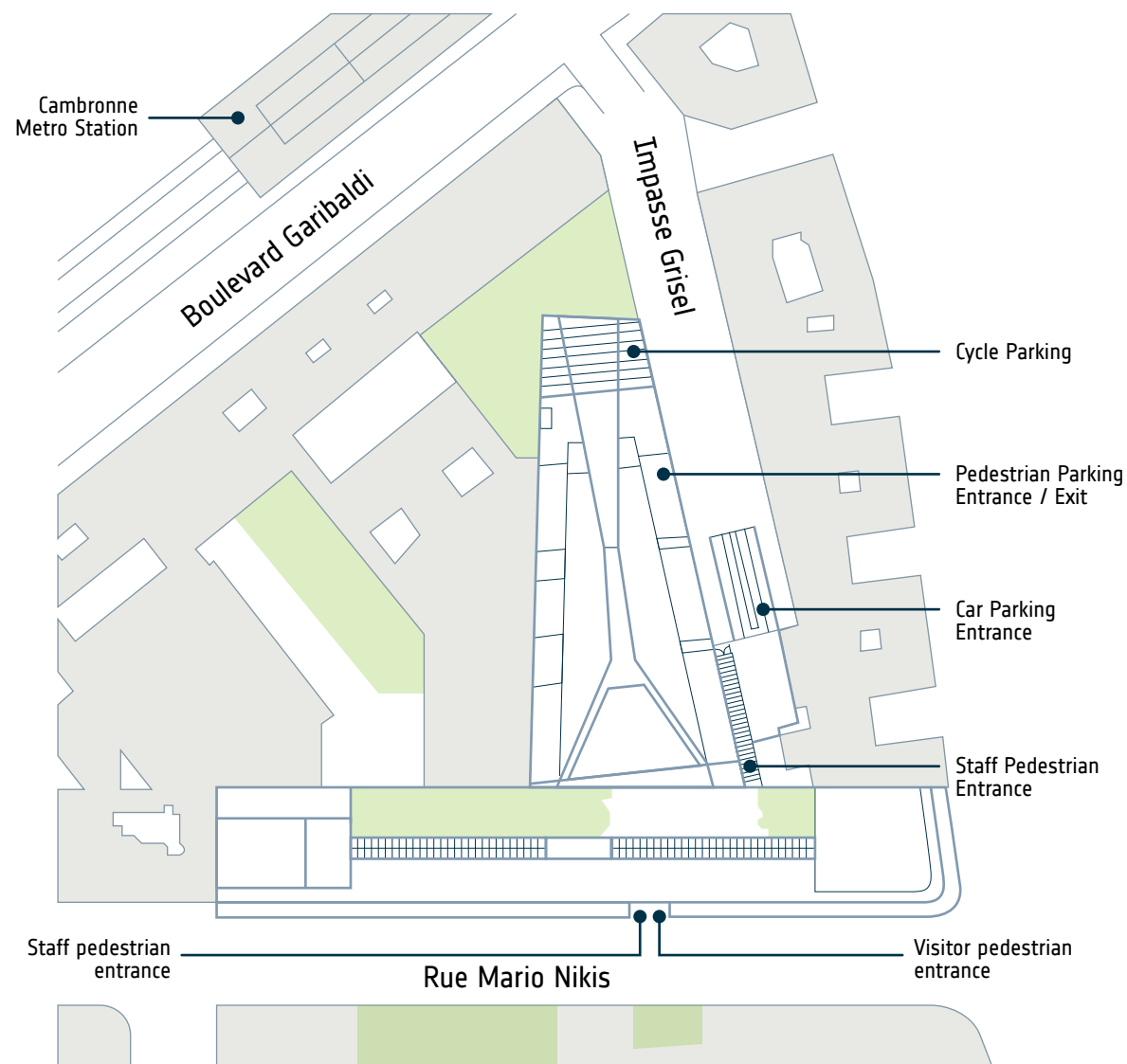


Please support our waste recycling efforts. Waste recycling point.

Please remain in authorised security zones.

## FLOORPLANS

## MASTERPLAN



## ABOUT ESA

# THE EUROPEAN SPACE AGENCY (ESA)



The European Space Agency is dedicated to the peaceful exploration and use of space for the benefit of humankind. Established in 1975, we work together with our 22 Member States to push the frontiers of science and technology, and promote economic growth in Europe. Space is the future and through ESA we are all part of it.

### What does ESA do?

In short, ESA's job is to draw up the European space programme and carry it through. ESA's programmes are designed to find out more about Earth, its immediate space environment, our Solar System and the Universe, as well as to develop satellite-based technologies and services, and to promote European industries. ESA also works closely with space organisations outside Europe.

ESA's purpose shall be to provide for, and to promote, for exclusively peaceful purposes, cooperation among European States in space research and technology and their space applications, with a view to their being used for scientific purposes and for operational space applications systems

### Where is ESA located

ESA's headquarters are in Paris which is where policies and programmes are decided. ESA also has sites in a number of European countries, each of which has different responsibilities:

- **EAC**, the European Astronauts Centre in Cologne, Germany;
- **ESAC**, the European Space Astronomy Centre, in Villanueva de la Canada, Madrid, Spain;



- **ESOC**, the European Space Operations Centre in Darmstadt, Germany;
- **ESRIN**, the ESA centre for Earth Observation, in Frascati, near Rome, Italy;
- **ESTEC**, the European Space Research and Technology Centre, Noordwijk, the Netherlands.
- **ECSAT**, the European Centre for Space Applications and Telecommunications, Harwell, Oxfordshire, UK.
- **ESEC**, the European space Security and Education Centre, Redu, Belgium.

ESA also has liaison offices in Belgium, USA and Russia; a launch base in French Guiana and ground/tracking stations in various parts of the world.



## GETTING HERE

## TRAVEL AND ACCOMMODATION

## Recommended hotels with ESA discount

You are welcome to arrange your own hotel bookings but if you would like to stay in one of the hotels listed below and profit from a discount, please contact the ESA Travel Office [ESA.traveloffice@atpi.com](mailto:ESA.traveloffice@atpi.com) and state that you will be taking part in the ESA event held in ESA HQ. They will then contact you to take your credit card details in order to secure the booking.

## ESA discounted hotels

- Villa Saxe Eiffel (Close to ESA HQ)
- Bailli de Suffren Eiffel (Close to ESA HQ)
- Tourisme Avenue
- Vic Eiffel
- Citadines Tour Eiffel Paris
- Citadines Gare de Lyon
- Citadines Maine Montparnasse
- Ibis Styles Paris Cambronne
- Mercure Paris Gare Montparnasse
- Ibis Paris Tour Eiffel Cambronne 15ème



## ESA HQ Mario Nikis

8-10 rue Mario Nikis

CS 45741

75738 Paris Cedex 15

France

## Airports

Paris has two main airports with good connections to the city centre. These are Charles de Gaulle to the north-east and Orly to the south.

## International Rail Stations

Gare de Lyon; Gare du Nord; Gare de l'Est; Gare d'Austerlitz; Gare Montparnasse; Gare Saint-Lazare

## Metro

The nearest metro stations to ESA HQ is Cambronne

## AGENDA

# 2024 NPIO PROCUREMENT SUMMIT

## PROCUREMENT'S EFFECTIVENESS AS A BUSINESS STRATEGIC PARTNER



### Thursday 12th September

08:45 – 09:30	Registration and Morning Coffee	13:45 – 14:30	<b>Procure Innovation: Contractual technical tools to develop innovation and specific challenges for these activities</b> (Address the 2 aspects, i.e. innovation concerning the way we procure AND the procurement of innovative products) <i>F. Germes (ESA)</i> <i>Presentation – Questions &amp; Answers</i>
09:30 – 10:00	<b>Welcome &amp; Introduction ESA</b> <i>G. Naja (ESA)</i>	14:30 – 15:15	<b>Challenges in procuring with SMEs and Start up</b> Joint presentation: <i>J. Kauffmann (ESA)</i> <i>H. Bracquené (SME4SPACE)</i> <i>M. McKay (UNOPS)</i>
10:00 – 10:30	<b>Inspirational talk on Space</b> <i>K. Debeule (ESA)</i>	15:15 – 15:45	<b>Coffee Break</b>
10:30 – 11:00	<b>Ice Breaker Activity – Who is who?</b> Getting to know each other (or remembering each other) / Speed Networking <i>B. Vincentelli (ESA)</i>	15:45 – 17:15	<b>E-Procurement Tools: Use and feedback on experience</b> Moderator: <i>L. Chan (ECMWF)</i> , <i>F. Mazzaglia (ESA)</i> <i>L. Devigne (COE)</i> <i>A. Jüttner (ESM)</i> <i>C. Ortiz (F4E)</i> <i>Round table discussions</i>
11:00 – 12:30	<b>How to Implement Sustainability (gender, green transition, labour rights, human rights, whole life-cost...) in our procurement processes</b> Moderator: <i>A. Vena (ESA)</i> , <i>N. Aouad (ESA)</i> , <i>J. Bert (EBRD)</i> <i>A. Janssens (CEB)</i> <i>J. Schellhaas (OSCE)</i> <i>Round table discussions</i>	17:15 – 17:30	<b>Day wrap-up</b> <i>M. Tharreau (ESA)</i>
12:30 – 13:45	<b>Lunch</b>	19:30 – 21:30	<b>Welcome Dinner (Cruise Dinner)</b>



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### Friday 13th September

09:00 – 09:30 Morning Coffee

09:30 – 10:30 Conclusion of the Working Group  
and New Working Groups

**Piggybacking**

**Discussion for new working  
groups/topics**

*N. Ferre (OECD)  
All participants*

10:30 – 10:45 Group Photo

10:45 – 11:00 Coffee Break

11:00 – 12:15 **Trends in using Artificial Intelligence in  
Procurement: Artificial Intelligence and  
Procurement Efficiency/Productivity –  
Disruptors and Game Changers**

*M. Vigoureux (INTERPOL)  
M. Abroskina (Worldbank)  
C. Seynaeve (ESA)*

*Presentation (introduction/opening +  
practical examples + questions)*

12:15 – 13:30 Lunch

13:30 – 15:15 **Time to Contract**

Discuss the means, tools, methods  
to improve procurement efficiency

*Moderator: D. Ponziani (ESA)  
H. Hertzog (ESA)  
A. Jüttner (ESM)  
K. Tanz (F4E)  
J. Hunckler (DELOITTE)*

*Round table discussions*

15:15 – 15:45 **Tackling Procurement Fraud**

*J. Couppié (ESA)  
N.J. Waldron (ESA)*

15:45 – 16:00 **Closing Remarks and Event Wrap-up**